

Letter of Intent to Make a Charitable IRA Rollover Gift to Emory

Date: _____

Lisa R. Smith
Director of Gift Planning
Office of Gift Planning
1762 Clifton Road, Suite 1150
Atlanta, Georgia 30322

Re: Charitable Distribution from My IRA to Emory University

Dear Ms. Smith:

It is my pleasure to inform you that I have requested a qualified charitable distribution from my Individual Retirement Account payable to Emory University in the amount of \$_____ from my plan administrator, _____ (name of administrator). Please use my gift to support the following program or school at Emory:

_____.

It is my intent to comply with Section 501(d)(8) of the Internal Revenue Code. Accordingly, upon your receipt of payment from my administrator, please send me a contemporaneous written acknowledgement that states the amount of my gift, that no goods or services were transferred to me by your organization in consideration for this gift, and that my gift will not be placed in a donor advised fund or supporting organization.

If you have any questions or need to contact me, my telephone number is:

_____.

Sincerely,

Please Sign and Print Name